

Riverbend Co-operative Ltd.
2026 Annual Meeting Election Procedure

- 1.) The Riverbend Co-op Director election will take place from April 29 – May 8, 2026 5:00 PM Saskatchewan time. Eligible Members can vote by accessing the Simply Voting page published on our website, or visit vote.riverbendcoop.com
- 2.) There will be no further voting after 5:00 PM Saskatchewan Time on May 8, 2026.
- 3.) The results of the election will be made public at the Annual General Meeting.
- 4.) Each membership is eligible to one vote, except in cases of joint membership, where both named members are eligible to receive a ballot. Where an individual holds more than one co-operative membership number as a result of amalgamation or historical structuring, that individual shall be entitled to **one (1) vote only** at any meeting of members or director election, in accordance with the Saskatchewan *Co-operatives Act*.
- 5.) Any individual who casts more than one vote in the election, whether intentionally or unintentionally, shall have **all ballots cast by that individual deemed invalid and excluded from the election results**. No attempt shall be made to determine voter intent or to selectively count any such ballots. Any identified instances of duplicate voting shall be documented and reported to the scrutineers and the Board of Directors.
- 6.) New memberships sold after April 23, 2026, will not be eligible to vote in the 2026 election.
- 7.) Proxy voting is not permitted in director elections. Votes must be cast personally by the eligible member.
- 8.) Undervoted ballots will be counted. An undervoted ballot occurs when a voter leaves a contest blank or fails to mark the required number of candidates. For example, if a ballot instructs a voter to select three candidates for a specific race, but the voter only marks two or fewer, the ballot is considered undervoted.
- 9.) If there is a tie in the election that affects the outcome, the Riverbend Co-op's Board of Directors will use a secret ballot to decide at the reorganizational meeting following the AGM.
- 10.) Every effort has been made to establish all the rules governing the election. In the event that any decisions need to be made, they will be referred to the Board of Directors, except for those members who are candidates in the election.
- 11.) The Board of Directors appoints the following individuals as scrutineers for the 2026 Director election:
 - Keith LePoudre
 - Susan Kasper

The scrutineers shall oversee the integrity of the election process, receive the certified results from the Simply Voting platform, and report the results to the Board of Directors.

12.) The election process shall be monitored to ensure compliance with these Election Procedures.

Governance guidance and oversight shall be provided by the Nominations Committee, Keith LePoudre and Susan Kasper.

Administrative monitoring of the election shall be conducted by Christian Moulding and Justin Turton in their management capacities. Monitoring includes observing the conduct of the election, identifying procedural irregularities, and flagging instances where election rules may not have been followed.

Administrative monitoring does not include adjudicating disputes, determining voter intent, or enforcing penalties. Any identified irregularities or concerns shall be referred to the scrutineers or the Board of Directors for determination in accordance with the Saskatchewan Co-operatives Act and the Riverbend Co-operative Ltd. Bylaws.